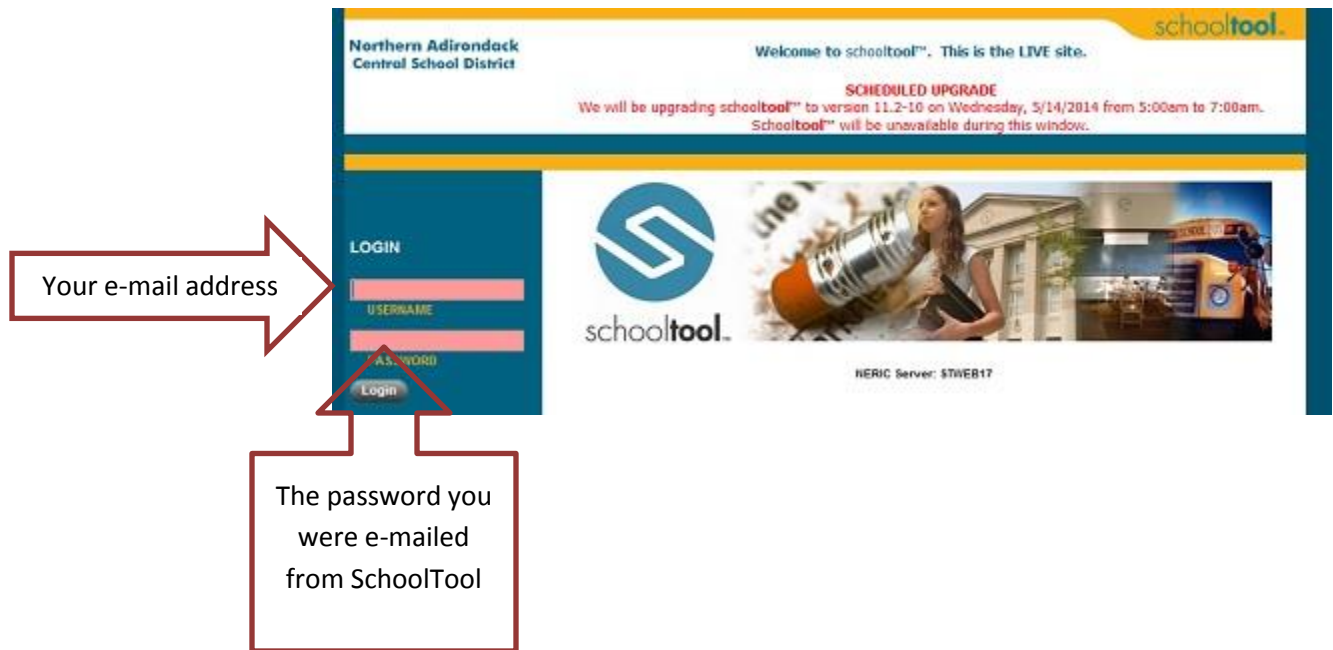


Northern Adirondack CSD – Parent Portal

Guide & Tutorial

After you have received your log in credentials from SchoolTool you will need to browse to www.nacs1.org/parentportal and log-in.






The screenshot shows the login page for Northern Adirondack Central School District. The page header includes the school name and a 'Welcome to schooltool™' message. A red banner indicates a 'SCHEDULED UPGRADE' on Wednesday, 5/14/2014 from 5:00am to 7:00am. The login form has two input fields: 'USERNAME' and 'PASSWORD'. A red arrow points to the 'USERNAME' field with the text 'Your e-mail address'. Another red arrow points to the 'PASSWORD' field with the text 'The password you were e-mailed from SchoolTool'. The 'Login' button is located below the password field. To the right of the login form is a banner image featuring the school logo and a student holding a megaphone. Below the banner, it says 'NERIC Server: STWEB17'.

After successfully logging-in you will go directly to the “My Home” screen. Here you will see all of your children that are enrolled in the Northern Adirondack CSD. Here you will select the student whose records you wish to view.




The screenshot shows the 'My Home' screen of the parent portal. The top navigation bar includes 'Home', 'My Home', 'Students', 'Search', 'Campus', 'Account', and 'Messages'. Below the navigation bar, a welcome message reads 'Welcome, Fred Flintstone, today is Wednesday, November 30, 2011'. The 'Contacts' section lists two students:

Pebbles Flintstone <u>345 Cave Stone Road</u> <u>Bedrock, NY 12992</u> Custody Type: N/A	Daughter Home: (518) 123-4567	  
Dino Flintstone <u>345 Cave Stone Road</u> <u>Bedrock, NY 12992</u> Custody Type: N/A	Son Home: (518) 123-4567	  

A red arrow points to the small triangle next to the first student's name with the text 'Click on the small triangle in order to select the student'.

After selecting one of your children you will be brought to the “Contacts” page. From here you will be able to navigate to other pages including Attendance, Discipline, Grades, and Assignments.

 **Flintstone, Pebbles**



First: Pebbles
Middle:
Last: Flintstone
Gender: Female
DOB: 1/2/1995 (16 yr 10 mo)
1st Language: English

Address: 345 Cave Stone Road
 Bedrock, NY 12992
Phone #: (518) 123-4567
Grade: 11
Homeroom: 209
 HR Teacher: Moore, Sean
 Counselor: Bard, Michelle
Type: 0011-Regular School Year Enrollment
Building: NERIC Demo High School/High School

Pebbles is currently in English Class

Select attendance, grades, etc.

These are the student's parents, emergency contacts and siblings

Rights & Permissions

English 11 in Room 311 Teacher: Hall
Created by Schooltool Administrator on 11/20/2014 at 10:11 AM
 Modified by Schooltool Administrator on 11/20/2014 at 10:22 AM

Student **Contacts** **Schedule** **Attendance** **Discipline** **Grades** **Assessments** **Assignments** **Letters** **User Defined** **Notes**

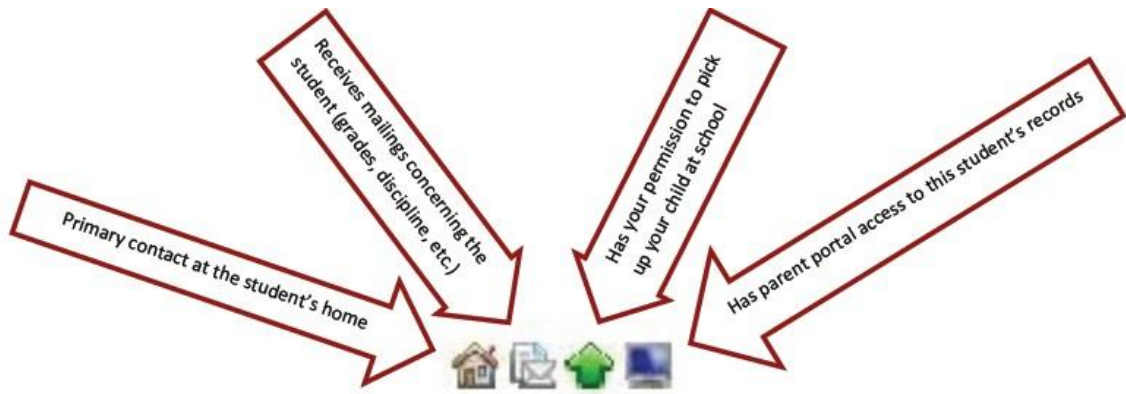
Contacts

Fred Flintstone <input checked="" type="checkbox"/> 345 Cave Stone Road Bedrock, NY 12992 Custody Type: N/A	Father Home: (518) 123-4567	
Wilma Flintstone 345 Cave Stone Road Bedrock, NY 12992 Custody Type: N/A	Mother Home: (518) 123-4567	
Barney Rubble 343 Cave Stone Road Bedrock, NY 12992 Custody Type: N/A	Emergency Contact - Adult Home: (518) 321-7654	
Betty Rubble 343 Cave Stone Road Bedrock, NY 12992 Custody Type: N/A	Emergency Contact - Adult Home: (518) 321-7654	

Siblings

Dino Flintstone	2/2/2001 (10 yr 9 mo)	NERIC Demo Elementary/4
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Notice that on the right side of the screen are icons denoting each contact's rights. These icons are defined below.



If any of the information on the contacts page is inaccurate or in need of updating please contact the **Guidance Office** at **518-594-3962**.

If you were to select Dino Flintstone on the "My Home" screen and then select the "Grades" tab you would see this.

Flintstone, Dino

First: Dino
Middle:
Last: Flintstone
Gender: Male
DOB: 2/2/2001 (10 yr 9 mo)
1st Language: English

Address: 345 Cave Stone Road
 Bedrock, NY 12992
Phone #: (518) 123-4567

Grade: 4
Homeroom: 091
 Counselor: Bard, Michael
Type: 0011-
Building: NERI

School Year: 2011-2012 | View: Marking Period Grades | for: Quarter 1

Course	Teacher	MP	Days	Period	Section	Grade	Comments
11/12 Physical Education	✉ Mr. Converse	F,S	1	8	9	99	
12R English	✉ Ms. Murphy	F,S	1,2	4	2	92	• Doing Well.
Introduction to Economics	✉ Ms. Rabideau	F	1,2	7	3	97	
Marketing	✉ Mr. LaPier	F,S	2	8	2	100	• Is a pleasure to have in class. • Congratulations on a job well done!
Science of Food/Cooking	✉ Ms. Champagne	F	1,2	3	1	96	
Senior Chorus	✉ Ms. Ryan	F,S	1,2	1	1	P	
Statistics A	✉ Ms. Thebert	F	1,2	9	1	97	

We at Northern Adirondack CSD hope this brief introduction will be of assistance to you in participating in the education of your child/children through our new Parent Portal.